

## **APPLICATION**

**Please Print and Complete All Questions.**  
**Incomplete Information may result in Automatic Rejection**  
**Each Applicant Must Fill Out an Individual Application**

Which Building and UNIT are you applying for: \_\_\_\_\_

Name: \_\_\_\_\_  
First Middle Last

Social Security: \_\_\_\_/\_\_\_\_/\_\_\_\_

Date of Birth \_\_\_\_/\_\_\_\_/\_\_\_\_

Home Telephone: (\_\_\_\_) \_\_\_\_\_ Cell Phone: (\_\_\_\_) \_\_\_\_\_

Email Address: \_\_\_\_\_

Marital Status: \_\_\_\_\_

Spouses Name: \_\_\_\_\_

Social Security #: \_\_\_\_/\_\_\_\_/\_\_\_\_

Drivers License # \_\_\_\_\_ State: \_\_\_\_\_

Drivers License # \_\_\_\_\_ State: \_\_\_\_\_

Current Member of the Military Service: Yes \_\_\_ No \_\_\_

Present Address:

\_\_\_\_\_  
Number Street Apt# City State Zip

How Long at this Address: \_\_\_\_\_ Monthly Rent \$ \_\_\_\_\_ per month

Present Landlord: \_\_\_\_\_ Telephone: (\_\_\_\_) \_\_\_\_\_



Previous Address:

\_\_\_\_\_  
Number Street Apt# City State Zip

Previous Landlord: \_\_\_\_\_

Telephone: (\_\_\_\_) \_\_\_\_\_

**NAME ALL OTHER PERSONS APPLYING WITH APPLICANT**

NAME	RELATIONSHIP	DATE OF BIRTH	SOCIAL SECURITY#

**\$25.00 APPLICATION FEE REQUIRED**

**APPLICANT EMPLOYMENT & INCOME**

Are you currently employed? Yes \_\_\_\_\_ No \_\_\_\_\_

Present Employer: \_\_\_\_\_

Telephone (\_\_\_\_) \_\_\_\_\_

Address: \_\_\_\_\_

How long employed: \_\_\_\_\_

Position: \_\_\_\_\_ Monthly Income \$ \_\_\_\_\_

Other Income: \_\_\_\_\_

\*Source of other income: \_\_\_\_\_

Total Annual Income: \_\_\_\_\_

\*(i.e. Dept. of Social Services, or other)

Previous Employer: \_\_\_\_\_

Telephone: (\_\_\_\_) \_\_\_\_\_  
If less then 2 years at current position

Do you engage in home occupation? Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, please explain:



## BANK REFERENCES

Bank Name: \_\_\_\_\_ Address: \_\_\_\_\_  
Acct. # \_\_\_\_\_

Bank Name: \_\_\_\_\_ Address: \_\_\_\_\_  
Acct. # \_\_\_\_\_

Has applicant, spouse, or other potential occupants ever been arrested or indicted for, or convicted of, a felony or misdemeanor Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, please explain:

\_\_\_\_\_

Have any judgements been entered against applicant, spouse, or other potential occupants? Yes \_\_\_\_ No \_\_\_\_

If yes, please explain:

\_\_\_\_\_

In case of an emergency, please contact :

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: (\_\_\_\_) \_\_\_\_\_

### APPLICANT MUST PROVIDE THE FOLLOWING WITH THIS APPLICATION:

COPY OF RECENT PAY STUBS  
COPY OF W-2 FORM  
COPY OF BANK STATEMENT  
PICTURE IDENTIFICATION

GREEN CARD, IF NOT CITIZEN  
SOCIAL SECURITY CARD  
DSS CARD IF APPLICABLE  
RECENT RENT BILL

\*FOR SECTION 8, DSS, SSI, SSD, OR OTHER: YOU ARE REQUIRED TO PROVIDE THE MOST CURRENT VERIFICATION.

Please Note: No Dogs, Cats or other Pets Permitted.



Fair credit reporting:

You agree that we and/or the owner/agent, may obtain or use an investigative consumer report in connection with this application to lease an apartment. Subsequent similar reports may be requested or utilized in connection with an update, renewal or extension of this application or your lease and for any other legitimate business purpose. Upon request, you will be informed whether a consumer report or an investigative consumer report has been obtained, and if such report was obtained, of the name and address of the consumer reporting agency that furnished the report. You agree that we are authorized to obtain consumer reports or investigative reports pertaining to you after you vacate the apartment in order to collect amounts due or for other legitimate business purposes.

I hereby certify that the statements made in this application have been examined by me and are true, correct, and complete to the best of my knowledge. I have no objection to the inquiries to be made in the future for the purpose of verifying the facts herein stated or determining the qualifications of my application. I understand that the filing of this application in no way obligates owner/agent to reserve or lease an apartment for me.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of 2<sup>nd</sup> Applicant

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Guarantor (if applicable)

\_\_\_\_\_  
Date

